



**JAWAHARLAL COLLEGE  
OF ENGINEERING & TECHNOLOGY**  
JAWAHAR GARDENS, LAKKIDI MANGALAM, PALAKKAD

July 29, 2021

**CIRCULAR**

**Guidelines for writing the examinations (Students)**

1. Mode of examination: Online
2. Platform used is Google Classroom for Question paper distribution & Answer Script Collection and Google Meet for Invigilation.
3. Pre-requisites:
  - Google Classroom and Google Meet installed Smart Devices with a good Internet connection.
  - Have to read the 'Notification' released by JCET related regarding Series Test
4. All students should log-in to google meet before 15 minutes to the commencement of examination, Question paper will be distributed before 5 minutes to the commencement of examination through Google Classroom. Students have to write answers for 50 marks within the allotted time and have to upload answer scripts in the Google Classroom.
5. All students should write examination by making the video mode ON in the Google Meet.

**Guidelines for uploading the answer scripts (Students)**

1. Students shall write their KTU ID (registration number) on TOP SIDE and affix their SIGNATURE on the BOTTOM SIDE of ALL PAGES.
2. Students are to submit the scanned answer sheets for one examination as a single PDF document with the filename as KTU Registration Number and Course Code in the format <KTU Regn No\_Code> (For Eg; if XYZ17CS023 is the KTU Regn Number and CS402 is the course code; then the file name shall be XYZ17CS023\_CS402).
3. No answer paper will be considered valid after the permissible time of upload.
4. Students shall maintain the hard copy of their answer sheets for the verification if needed.

Those students who do not follow/satisfy the above-said guidelines shall be treated as invalid and marked as ABSENT in the corresponding examination.

*N. Y...*  
29/07/21  
**CHIEF SUPERINTENDENT**



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NCT/JCET/KTU Exam Cell/Series Test 1

July 29, 2021

**NOTIFICATION**

The First Series test for S2 and S4 for regular students shall be conducted as per the following schedule.

**Schedule of Online Examination**

Day & Date	Time	Subject Code (Semester IV)	Subject Code (Semester II)
Wednesday 11.08.2021	09.30 am to 11.30 am	MAT202/MAT206/MAT204	MAT102
	01.30 pm to 03.30 pm	AOT202/CET202/CST202/ECT202/ MET202	PHT100 PHT110 CYT100
Thursday 12.08.2021	09.30 am to 11.30 am	AOT204/CET204/CST204/ECT204/ MET204	EST100 EST110
	01.30 pm to 03.30 pm	AOT206/CET206/CST206/ECT206/ MET206	EST120 EST130
Friday 13.08.2021	09.30 am to 11.30 am	EST200/HUT200	EST102
	02.00 pm to 04.00 pm	MCN202	-
Saturday 14.08.2021	09.30 am to 11.30 am	MINORS EXAMINATION	-
	01.30 pm to 03.30 pm	HONORS EXAMINATION	-

Copy to: -

Advisor - Academics  
All HODs  
Administrative Manager & Office  
College Website  
KTU Exam cell  
Student's Group (Communication Platform)

*N. Y. J.*  
29/07/21  
**CHIEF SUPERINTENDENT**