



# JAWAHARLAL COLLEGE OF ENGINEERING & TECHNOLOGY

JAWAHAR GARDENS, LAKKIDI MANGALAM, PALAKKAD

01 April, 2022

NCT/JCET/KTU Exam Cell/Series Test I

## NOTIFICATION

The First Series test for S8 regular students shall be conducted as per the following schedule.

### Schedule of Examination - Offline

Day & Date	Time	Subject Code (Semester VIII)
Tuesday 12.04.2022	09.00 am to 11.00 am	AO402, CE402, CS402, EC402, ME402
	02.00 pm to 04.00 pm	MA482, EC482, CE488, BT362, AO482
Wednesday 13.04.2022	09.00 am to 11.00 am	AO404, CE404, CS404, EC404, ME404
	02.00 pm to 04.00 pm	AO466, AO468, CE472, CE474, CS468, CS472, EC468, ME464, ME476

Copy to: -

Advisor - Academics  
All HODs  
Administrative Manager & Academic Office  
Internal Exam cell  
IQAC Coordinator  
College Website  
Student's Group (Communication Platform) & Notice Boards

  
CHIEF SUPERINTENDENT



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## CIRCULAR

### The Setting of Question Paper & Valuation (STAFF)

1. Two set of question papers for each subject for the Series test shall be prepared by the concerned faculty who taught the course. The question paper shall be as per the pattern explicitly specified for Internal examinations provided by IQAC. The question papers (in .doc format) are to be handed over to the IQAC member of the corresponding department **on or before 05.04.2022.**
2. HoD along with IQAC Member and Subject expertise should complete the scrutiny of the question papers of their department and the report for each question paper is to be made in the format specified by IQAC. Corrections in any question paper should be rectified with the help of question paper setters.
3. IQAC Member / HoD have to handover two set of correction free question papers (in .doc format) with their scrutiny report to the IQAC Coordinator through mail (arunr@jawaharlalcolleges.com) **on or before 07.04.2022 (03.00 pm)**
4. IQAC Coordinator have to arrange the question papers in the date wise order (exam date) and submit it to the Principal and exam cell (in .pdf format) **by 08.04.2022.**
  - Mail ids - principal@jawaharlalcolleges.com & examjcet@gmail.com
5. The Principal will select a question paper and distribute it to the examination room through Invigilator with the assistance of exam cell members.
6. The valuation of answer scripts shall be done by the same faculty who set the question paper/taught the subject. After the valuation of the answer scripts, the marks of students shall be published/circulated among the concerned students.

  
CHIEF SUPERINTENDENT